

INDIAN INSTITUTE OF TECHNOLOGY DELHI
RECRUITMENT CELL

Dated: 24.06.2026

Subject: Shortlisting for the post of Administrative Assistant at IIT Delhi.

The Institute vide No. E-II/01/2026(DR) dated 26.02.2026 (Special Recruitment Drive) had invited online application for filling-up 01 (ST) post of Administrative Assistant in Level 5 as per 7th CPC for Administration Cadre. Total 123 applications were received for the said post. The Shortlisting Committee has scrutinized the applications of the applicants in the light of prescribed essential educational qualification/experience and the 'General Instructions' of the advertisement for this post.

The following essential criteria were mentioned in the advertisement:

Essential Qualification/ Experience:

Bachelor's Degree in any discipline from recognized university with at least 55% marks in qualifying degree.

Based on the criteria mentioned above, **116** applicants have been provisionally shortlisted, and 07 applicants found not shortlisted.

Please note that the Shortlisting for the above post is "Provisional" and is subject to verification of original certificates/ documents pertaining to his/her Educational Qualification, Marksheet, Experience & Salary etc. which he/she has mentioned in his/her online application. At any stage, if any applicant is found ineligible, his/her candidature for the said post will be treated as cancelled. Verification of documents will be done at later stage in the Selection process. If it is found that applicant(s) have furnished false or wrong information, their candidature will be rejected at any time/ any stage.

The Institute reserves the right to increase or decrease the number of vacancies, postpone or cancel the recruitment altogether for any of the post advertised above or for all the posts without assigning any reason therefor.

The list (indicating only the application ID) of Provisionally Shortlisted & Not-Shortlisted applicant(s) with reasons for their not shortlisting is attached.

All applicants are requested to go through the list and **representations, if any, from Not-Shortlisted applicant(s)**, may be submitted through following Google Form (gmail ID) link on or **before 02.07.2026**:

<https://forms.gle/NxZnQZZ2ZHqw4jZH7>

No correspondence or queries in this regard shall be entertained after 02.07.2026, whatsoever the case may be.